

Project Manager / Estimator

Anything. Possible.

NorLand Limited consists of 15 specialized businesses working together as one team towards common goals. We have the unique ability to undertake complex, multi-faceted public and private sector projects within a single contract. Our businesses make **Anything. Possible!**

NorTech Industrial Services provides project management, construction management, and skilled labour for installation and maintenance of specialized mechanical equipment and associated structural steel. We utilize the diverse backgrounds of our highly skilled and carefully selected managers and technicians to rethink the possibilities when it comes to construction and installations.

Reporting to the General Manager, the **Project Manager / Estimator** is responsible for all aspects of successful project execution. You will provide overall leadership and control of the project, typically involving scope definition, scheduling, mobilization, engineering, design, procurement, subcontracts, construction, commissioning and closeout. NorTech projects usually includes heavy industrial installation of bulk materials handling equipment and structures, although it may include commercial, infrastructure or institutional facilities.

Accountabilities:

- Demonstrate a high degree of professionalism, skill and motivation, ensuring that each project has the resources to meet or exceed project goals
- Promote a work environment where the safety and health of all employees, subcontractors, and individuals is paramount
- Provide excellent customer service to our clients, communicating effectively and generally making NorTech Industrial Services a pleasure to work with
- Be accountable for project team performance and results
- Proactively lead, coach, and motivate project team members

Duties & Responsibilities

- Effectively manage project from pre bid walkthrough to commissioning and project close out, managing scope and ensuring that any changes to scope are documented and approved using a change order process
- Proactively lead, coach, and motivate project team members and be accountable for team performance and results
- Provide discipline specific technical mentorship to the engineering and field teams
- Review plans & specifications to determine scope of work and define project requirements
- Work with project stakeholders to develop project estimates and proposals (scope, schedule, cost, team, execution plan)
- Ensure regular communication and proactive client relationship management
- Working with the business development team to secure new work contracts for NorTech
- Supporting development and execution of the company strategy
- Manage onsite trades and subcontractors
- Be involved with engineering design review (design improvements and constructability feedback)

Qualifications & Experience

- Degree in engineering, construction or project management, or technical school diploma and extensive practical project management experience on applicable project work is preferred.

- 5+ years of work experience in engineering, construction, or other related technical field with increasing levels of responsibility and development
- 2+ years of experience as a Project Manager in the industrial construction sector
- Significant experience mentoring, coaching, and leading a team and the ability to hold members responsible for their performance
- Excellent verbal and written communication skills at all stakeholder levels – including suppliers and fabricators, field and office staff, consultancies, and clients and owners
- Estimating and business development experience, combined with an entrepreneurial mindset is an asset
- Attention to detail but ability to focus on the big picture
- Strong work ethic - willing to do what it takes to get the job done
- Proficient in MS project, Word, Excel, and Outlook
- Outstanding time management, prioritization, multitasking, and organizational skills
- NorTech will provide training and coaching to assist and develop the successful applicants' skills

If you are qualified for this role, please submit your resume to recruitment@norlandlimited.com quoting "Project Manager/Estimator - NTI" in the subject line.

NorTech Industrial Services is committed to equity, diversity and inclusion in our recruitment and hiring practices.