



JOIN OUR NORLAND FAMILY, A GREAT CAREER AWAITS!

Junior Accountant – Corporate Finance

Anything. Possible.

We are a family of 15 businesses working safely together and believing to our core that no task is too daunting. We get excited by, and creatively rise to, every challenge making anything possible.

We are in the business of connecting bright minds and entrepreneurial spirits to harness the greater potential of teamwork and collaboration in an effort to simplify complex project execution. Addicted to innovation, we thrive on continuously learning, improving and growing to produce high-quality, cost-effective results for our clients and our people.

Joining our family means bringing your diverse ideas to the table every day; rolling up your sleeves and getting the job done! working with a trusting team of diverse professionals, you will go home safely every day passionate and proud of what you have helped to build.

We are looking for a new team member to fill the position of **Junior Corporate Accountant**, reporting to the Senior Accountant and also supporting the Assistant Controller in the Corporate Finance Office. In this position you will be expected to support the efficient and effective workings of the accounting department.

Responsibilities:

- Maintain general ledger (posting & adjusting etc.), including cash receipts postings
- Preparing intercompany invoicing
- Monthly bank, GL, subledger reconciliations and other working papers
- Assistance with month-end / quarterly / year-end close
- Maintain orderly accounting filing system
- Assist in ad-hoc reporting and analysis as required
- Support for other accounting team members

The ideal candidate will possess:

- 2-3 years of AR/AP experience in public or construction industry preferred
- Post-secondary degree or working towards Business or Accounting Degree
- Working towards a formal accounting designation program (CPA)
- Proficient with MS Office Software, intermediate to advanced excel skills
- Self-starting, team player willing to work collaboratively towards achieving the strategic goals of the company
- Excellent verbal and written communication skills
- Attention to detail and outstanding time management, prioritization, multitasking, and organizational skills
- An energetic and positive attitude

If you feel you are qualified for this role, please submit your resume to recruitment@norlandlimited.com quoting “**Junior Corporate Accountant**” in the subject line.

NorLand Limited is committed to equity, diversity and inclusion in our recruitment and hiring practices.