



Senior Estimator

About Scott:

Our vision is to be a progressive, industry shaping leader built on our culture of collaboration, social responsibility, and lasting relationships. We have been providing construction management services and building relationships since 1984 and we are a part of the JV Driver Portfolio of companies. Visit www.scottconstructiongroup.com or visit our LinkedIn Profile for further information.

We have an award-winning culture that embraces continuous improvement. We recognize the important of our team member experience. We measure and act on our team engagement on an ongoing basis. We are recognized leaders in mental health and are actively involved within the community. In addition, we hold ourselves accountable for our environment and have an active ESG (Environmental, Sustainability & Governance) committee that takes transparent actions to make a difference in reducing our environmental footprint.

Opportunity Summary:

As Senior Estimator, reporting to the Estimating Manager, you will play a critical role in delivering functional excellence in projects to support Scott Construction Group's growing business. You understand that building projects and building relationships go hand in hand. You are looking to continue to build on your current experience to reach the next step in your career and want to work collaboratively with an award-winning team. This role provides the opportunity to mentor and be mentored. As the Senior Estimator you will be on the 'bench' to move up!

Roles and Responsibilities:

- Maintain awareness of current marketplace and trends to gain and maintain our competitive advantage and develop effective bid strategies
- Establish and maintain positive relationships with clients, consultants, subcontractors, public and project teams
- Negotiate and issue subcontracts and major purchase orders and monitor their progress and schedule
- Develop risk management strategies for schedules and budgets
- Mentor junior estimators to contribute to their development and growth – both locally and Ontario
- In Collaboration with the department manager, develop, implement, and maintain policies, procedures, and systems to improve efficiencies within the Estimating department
- Consult and collaborate with project teams with regards to general conditions, construction methodology and schedules during the Tender/Pre-Construction process
- Prepare and coordinate the preparation of full cost estimates on conceptual, design-build, C&M, lump sum, or general tender for a variety of projects
- Interpret documentation, specifications, and design drawings to define scope/contents of estimates
- Perform quantity take-offs from tender drawings; issue tender packages and create scopes of work, and lead hard tender closings
- Interpret documentation, specifications, and design drawings to define scope/contents of estimates
- Live and model the behaviors as aligned with Scott's Values



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Scott Construction Values

- ◆ **People First** | *When we take care of people, we take care of Scott, our Industry and our communities.*
- ◆ **Safety Always** | *We owe it to each other to get home safely.*
- ◆ **Seek Better Ways** | *Innovation and development fuels growth.*
- ◆ **Get It Done** | *Find a solution, take the initiative and deliver on every commitment.*
- ◆ **Have Fun** | *Enjoy what you do.*
- ◆ **Own It** | *Be accountable and take pride in each day's work.*

Qualifications:

- 8+ years of experience performing estimating work on construction projects, ideally ranging from \$100,000 to \$200 million in spend
- Post-secondary diploma or degree in building technology, construction management or quantity surveying CEC, PQS or similar designations an asset
- Experience estimating commercial, multi-family residential and institutional buildings.
- Experience working for a General Contractor required
- Proven success in mentoring and leading a team
- Familiarity with drawing reviews, contract administration, document management, scheduling software, change order procedures
- Knowledge of key principles involved in bid preparation, including quantity take off procedures, sub-trade procurement, pricing and bid closing procedures
- Excellent organizational, time management, verbal, and written communication skills
- Strong computer skills using Microsoft Office, Microsoft Project, and Procore
- Proven integrity when dealing with clients, trades, and consultants.

For further information, visit our [web-site](#) or our LinkedIn [profile](#).

To apply visit our website at:

<https://scottconstructiongroup.applytojob.com/apply/5K43BLZMYU/Senior-Estimator>

Scott Construction Group strongly encourages diverse candidates to apply to our welcoming and inclusive team!